

Tyngsborough Sewer Commission
Meeting Minutes
June 12, 2014 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)
Also Attending: Caryn DeCarteret, Administrator, Paul Provencher, Assistant Superintendent
Rosemary Blacquier, Ken Carlson & Jack Troidl, Woodard & Curran

Call to Order The meeting was called to order by Jeff Hannaford at 6:00 PM.

Item 1) Citizen's Time None

Item 2) Phase I West Discussion regarding W&C team structure. Discussion regarding betterment methodology; highest and best use, septic design, water usage and DEP septic design guidelines. Discussion regarding developed vs vacant commercial properties. Discussion regarding equivalent residential units, equivalent dwelling unit, uniform unit method, sewer unit, two family, in-law apartments, condominiums. Discussion regarding Sycamore properties Special Permit and Notre Dame. Discussion regarding sewer privilege fee, land locked properties. Discussion regarding pump station locations and required easements. Discussion regarding test borings and license to perform borings from Charles Zaroulis. Discussion regarding information releases, Commission requested that W&C have all Phase I West informational releases go through the Commission. Discussion regarding estimated tax revenue request made to the Assessor's Dept. Discussion regarding extension request from DEP, no response to the request for extension has been received as of yet.

Item 3) Administrator's Report Reviewed and read into record.

Item 6) Superintendent's Report Reviewed and read into record.

Item 7) Correspondence None

Item 8) Complaints None

Item 9) New Business None

Item 8) Old Business None

Item 9) Adjournment **Motion by FP to adjourn at 9:50 pm.**
2nd: BM
Motion passes 3-0-0